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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff's Office

Funding
Account &
Description

1010-1660-530100

Requestor:

Kevin Helminski

Req. Date:

September 5, 2014

Vendor:

CDWG

☒ State Term Contract

ID NJPA

Type of Request (check all that apply):☒ Hdw ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☐ Services/Support Renewal
Original Purchase DateDescription or
Nature of Request
and for whom this
is intended:

The Lucas County Sheriff's Office is requesting approval for the purchase of a HP Color Laser Jet Pro 400 M451NW. It will be used by the Personal Department.

Hdw/SW/Service Item Descr	Quote #	Wrrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2612968 HP CLI PRO 400 M451NW	FNNZ007		1	\$ 380.06	\$ 0.00	\$ 380.06
FREIGHT	FNNZ007		1	\$ 19.04	\$ 0.00	\$ 19.04
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 399.10

Business Reason or Justification:

This printer is replacing an older printer that has reached end of useful life.

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Planned Location:

Other

If Other please specify:

MFP

Network Connection Required?

☒ Yes

☐ No

☐ N/A

LCIS installation assistance needed?

☒ Yes

☐ No

Date:

LCIS on-going support required?

☒ Yes

☐ No

☐ N/A

ITB or RFP completed?

☐ Yes

☐ No

☒ N/A

LCIS Management review completed?

☒ Yes

☐ No

Exclusion

DP Board Approved?

☐ Yes

☒ No

Less than \$7,500

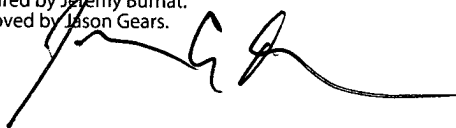
Exclusion

Date of Approval:

9/5/2014

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by Jason Gears.





SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

September 4, 2014

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) **HP Color Laser Jet Pro 400 M451NW printer.**

This unit will replace the current HP 5500dn unit in our Personnel Department, which has reached the end of it's useful life.

We will be utilizing funding from our 1010-1660-530100 General Fund Equipment Account for this printer. Quote for CDWG is attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Helminski".

Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

FNNZ007

9763238

9/4/2014

BILL TO:
KEVIN HELMINSKI
1622 SPIELBUSCH AVE

SHIP TO:
LUCAS COUNTY SHERIFF'S OFFICE
Attention To: KEVIN HELMINSKI
1622 SPIELBUSCH AVE

Accounts Payable
TOLEDO , OH 43604

TOLEDO , OH 43604
Contact: KEVIN
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # M451NW QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE	
SEAN BERGQUIST 877.325.3701		FEDEX Ground	Request Terms	GOVT-EXEMPT	
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
1	2612968	HP CLJ PRO 400 M451NW Mfg#: CE956A#BGJ Contract: MARKET	380.06	380.06	
SUBTOTAL				380.06	
FREIGHT				19.04	
TAX				0.00	
				US Currency	
TOTAL				399.10	

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdw.com/content/terms-conditions/product-sales.asp>
For more information, contact a CDW account manager.